

CENTRAL SANSKRIT UNIVERSITY

Established by an act of Parliament
GURUVAYOOR CAMPUS
PURANATTUKARA, THRISSUR, KERALA

IQAC Meeting Minutes and Action Taken Report

Academic Year 2020-21

First Meeting

Agendas -

1. Conduct the mode of Online Classes.
2. 74th Independence Day celebration.
3. Ten Days Yoga Workshop.
4. 131st Birth Anniversary of Sri. P. T. Kuriakkos Master.
5. Sanskrit Saptaha- Samaroha.
6. 11th International Lecture in memory of Sri. P. T. Kuriakkos Master.

Minutes of the meeting (Online) of IQAC held on 10-08-2020 at 3:30 pm

The meeting began with the members maintaining Covid-19 protocol in the context of Pandemic. Classes were to be held Online. It was decided to conduct the Online classes daily with a five-hour division timetable. It was also decided to conduct live classes through platforms like Zoom, Google Meet, Skype, Teachmint etc. Due to poor connectivity, it was decided to upload Pre-Recorded Classes for easy access. It was suggested that it could be uploaded in Google Classroom, Teachmint etc.

To conduct online Yoga Workshop in connection with International Yoga Day. It was decided to conduct 131st Birth Anniversary of Sri. P. T. Kuriakkos Master in Online mode. Competitions to be conducted through online in connection with the Sanskrit Saptaha in the month of August.

Members Present

1. Prof. E. M. Rajan - Director
2. Prof. Ashok Kumar Kacchawah - Co-Ordinator
3. Prof. Naveen Holla. – Member (HOD Nyaya)
4. Dr. R. Pratibha – Member (HOD Vedanta)
5. Smt. Jessy. K. A – Member (HOD Modern Dept.)

6. Dr. Vijayalakshmi Radhaksrishnan – Member (HOD Vyakrana)
7. Dr. M. K. Sheeba. – Member.
8. Dr. Vijayananda Adiga – Member (HOD Jyothisha)
9. Prof. K. T. Madhavan - Member (External Expert)
10. Section Officer – Member Secretary (Senior Admn. Officer)

Finally, the meeting came to an end by vote of thanks by Dr. Vijayananda Adiga.

Director
Prof. E. M. Rajan



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Second Meeting

Agendas –

1. Short evaluation of Online Classes.
2. Hindi Pakhwada.
3. Matrubhasha dinam.
4. 21 Days Language Learning Workshop
5. To celebrate the 72nd Republic Day.

Minutes of the meeting (Online) of IQAC held on 1-10-2020 at 3:30 pm

The meeting was begun with the silent prayer. A short evaluation of Online classes was conducted by the Director in the continuing pandemic context. To conduct Online competitions in connection with the celebration of Hindi Pakhawada, Matrubhasha Dinam.

Members Present

1. PROF.E. M. Rajan - Director
2. Prof. Ashok Kumar Kacchawah - Co-Ordinator
3. Prof. Naveen Holla. – Member (HOD Nyaya)
4. Dr. R. Pratibha – Member (HOD Vedanta)
5. Smt. Jessy. K. A – Member (HOD Modern Dept.)
6. Dr. Vijayalakshmi Radhaksrishnan – Member (HOD Vyakrana)
7. Dr. M. K. Sheeba. – Member.
8. Dr. Vijayananda Adiga – Member (HOD Jyothisha)
9. Prof. K. T. Madhavan - Member (External Expert)
10. Section Officer – Member Secretary (Senior Admn. Officer)

Finally, the meeting came to an end by vote of thanks by Dr. R. Pratibha.

Director
Prof. E. M. Rajan



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Third Meeting

Agendas –

1. Feedback collection from students, parents, and alumnae
2. Updating of AQAR.

Minutes of the meeting (Online) of IQAC held on 05-02-2021 at 3:30 pm

The annual academic performance of the campus in the pandemic context was discussed. As a part of self-assessment and evaluation, it was decided to distribute separate feedback forms to students, parents, alumnae and employers through google forms. Procedures for updating AQAR was entrusted to the internal NAAC committee.

Members Present

1. PROF.E. M. Rajan - Director
2. Prof. Ashok Kumar Kacchawah - Co-Ordinator
3. Prof. Naveen Holla. – Member (HOD Nyaya)
4. Dr. R. Pratibha – Member (HOD Vedanta)
5. Smt. Jessy. K. A – Member (HOD Modern Dept.)
6. Dr. Vijayalakshmi Radhaksrishnan – Member (HOD Vyakrana)
7. Dr. M. K. Sheeba. – Member.
8. Dr. Vijayananda Adiga – Member (HOD Jyothisha)
9. Prof. K. T. Madhavan - Member (External Expert)
10. Section Officer – Member Secretary (Senior Admn. Officer)

Finally, the meeting came to an end by vote of thanks by Smt. Jessy K. A.

Director
Prof. E. M. Rajan



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Fourth Meeting

Agenda –

1. Work distribution for the expected NAAC team visit.
2. Feedback analyses.

Minutes of the meeting (Online) of IQAC held on 10-04-2020 at 3:30 pm

To discuss further NAAC preparations and to analyze the feedback. The Director evaluated the academic works completed during this academic year.

Members Present

1. PROF.E. M. Rajan - Director
2. Prof. Ashok Kumar Kacchawah - Co-Ordinator
3. Prof. Naveen Holla. – Member (HOD Nyaya)
4. Dr. R. Pratibha – Member (HOD Vedanta)
5. Smt. Jessy. K. A – Member (HOD Modern Dept.)
6. Dr. Vijayalakshmi Radhaksrishnan – Member (HOD Vyakrana)
7. Dr. M. K. Sheeba. – Member.
8. Dr. Vijayananda Adiga – Member (HOD Jyothisha)
9. Prof. K. T. Madhavan - Member (External Expert)
10. Section Officer – Member Secretary (Senior Admn. Officer)

Finally, the meeting came to an end by vote of thanks by Dr. Vijayananda Adiga.

Director
Prof. E. M. Rajan



Action taken report 2020-21

Sr.no	Plan Of Action	Achievements and Developments
	Online Classes	Online Classes were recorded and uploaded in various platforms like Google Classroom etc.
1.	To celebrate 74 th Independence Day.	15.07.2020 all teaching and non-teaching staff and students attended.
2.	10 days yoga workshop	10 days yoga workshop was conducted by the Shiksha Shastri Department.
3.	Sanskrit Saptaha-Samaroha	Sanskrit Saptaha samaroha was conducted online on 23/07/2020 to 30/07/2020.
4.	131 st Birth Anniversary of Sri. P. T. Kuriakkos Master.	131 st Birth Anniversary of Sri. P. T. Kuriakkos Master was conducted on 8.10.2020
5.	Faculty members publish papers in indexed journals.	Faculty published papers in various UGC Indexed journals.
6.	To increase the physical education activities.	Training was given to students on various sports and game activities.
7.	Discussed to conduct Hindi – Pakhvada.	Hindi pakhwada – 14 th to 29 th September 2020.
8.	To train students for all India elocution contest, all India Sanskrit talent fest, Yuvamahotsav and Vasantamahotsav.	Students were trained by respective teachers in different disciplines for all India elocution contest, all India Sanskrit talent fest, Yuvamahotsav and Vasantamahotsav.
9.	To celebrate matrubhasha dinam.	Matrubhasha dinam was conducted on 21.02.2021.
10.	Feedback Forms	Feedback forms from different stakeholders for the academic year.

11.	Updating of AQAR.	AQAR was updated by IQAC committee members for the academic year 2020-21.
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Director
Prof. E. M. Rajan

